



Navin Vats &lt;navinvats14@gmail.com&gt;

## ASL - Minutes of the Meeting held on 13.07.2015

Prof. Dr. Soundaram Arul <sarul@ggn.amity.edu>

Mon, Jul 13, 2015 at 11:41 PM

To: Ashok Kumar Tiku <aktiku@ggn.amity.edu>, Nidhi Joshi <njoshi@ggn.amity.edu>, "Soundaram.arul@gmail.com" <Soundaram.arul@gmail.com>, "kunalg2@gmail.com" <kunalg2@gmail.com>, "zohebislam@gmail.com" <zohebislam@gmail.com>, "suvroparui@gmail.com" <suvroparui@gmail.com>, "mansijnu@gmail.com" <mansijnu@gmail.com>, "sumitestudiante@hotmail.com" <sumitestudiante@hotmail.com>, "padmeshpadmakar@gmail.com" <padmeshpadmakar@gmail.com>, "hsyadav01@gmail.com" <hsyadav01@gmail.com>, "vaibhavpopli87@gmail.com" <vaibhavpopli87@gmail.com>, Sunil Kumar <skumar1@ggn.amity.edu>, "sheethal.87@gmail.com" <sheethal.87@gmail.com>, Navin Kumar Vats <nkavats@ggn.amity.edu>, Natwar Maurya <nmaurya@ggn.amity.edu>, "ruchika1.du@gmail.com" <ruchika1.du@gmail.com>, Rajni Bachwani <rbachwani@ggn.amity.edu>, "uksethi.jnu@gmail.com" <uksethi.jnu@gmail.com>, "kgkishoregaurav@gmail.com" <kgkishoregaurav@gmail.com>, "guptasakshi0102@gmail.com" <guptasakshi0102@gmail.com>, "pinkypunia87@gmail.com" <pinkypunia87@gmail.com>, Sanjay Kumar Singh <sksingh2@ggn.amity.edu>, "linzyjolly@yahoo.co.in" <linzyjolly@yahoo.co.in>, "navinvats14@gmail.com" <navinvats14@gmail.com>

Dear All,

Please find here below the minutes of the meeting.

### ASL - Minutes of the Meeting held on 13.07.2015

The following points were taken up for discussion.

#### 1. Time table for the odd semester

- For all the value- added courses
- For B.A. (Hons.) French Sem.III.
- For B.A. (Hons.) French Sem.I.
- All the existing faculty are assigned all the value added courses. There might be a slight shuffling once the new faculty joins.
- **course coordinators** (For B.A. III - Ms. Kumari Mansi)(For B.A. I - Ms. Rajni Bachwani)
- time table committee to prepare also **the motivated batches as per marks** in the last semester and the **rest of the batches as per programme/ school** to minimize confusion in Amizone
- Ms. Rajni for B.A. French III, and I and the time table committee along with Navin Vats for the FL/ FBL to ensure that the time tables contain: course code, faculty assigned and room number and block, name of the course coordinator in cases where more than one faculty is teaching the course.

#### 2. AV rooms and CR - Mr. Kishore Gaurav and Mr. Ashok Tiko to check and confirm that

- All equipments are in working condition. Mr. Kunal Anand has checked it recently.
- Rooms are cleaned, equipments dusted.
- Rooms have posters, maps and charts prepared by the students. **Ms. Rajni to get some charts by students for 217A. Mr. Vaibhav, Ms. Mansi could help.**
- It has been repeated in almost every faculty meetings that AV room is to be used for taking classes using ppt. presentations, audio, video lessons, websites and not as a normal class room. Course plans to have **Web resources mentioned. Priority to those who have AV material for teaching.**

3. **Improving academic ambience:** In an attempt to promote interdisciplinary research in the Faculty of Arts, ASL envisages to conduct regular meetings with other schools. As a part of this initiative a first meeting between ASL and ASLA (with a special focus on the domains of political science and history) is being planned for the third week of July in the area of International studies. As Mr. Vaibhav Popli, Ms. Kumari Mansi and Mr. Zoheb Islam of ASL are enrolled in a Ph.D. programme in this specific area they have been requested to present their research work in this a first round of discussion. **Ms. Mansi will coordinate.**

4. **Academic rigour-** Starting from the preparation of course plans, punctuality and regularity of academic classes, evaluation criteria, every aspect has been stressed repeatedly in all ASL meetings.



**Course Material:** Some instances where faculty has not uploaded the course plans have been noted. Faculty members are urged to prepare ppts., videos, lecture notes, worksheets, oral topics, tests well in advance and go prepared to class.

5. **Orientation presentations:** To be submitted to the HOI by 15<sup>th</sup> July.

6. **Orientation for B.A. (Hons.):** Rajni to take care of Registration and prepare a programme for the 3 days.

7. **Documents for UGC, NAAC visits** – Mr. Ashok Tiku to get ready all the documents and inform the HOI. Faculty members are urged to submit the documents asked for in the mail sent recently.

8. **Visits to Alliance Française or Centre de documentation of Institut Français-** if they permit- is to be planned for the first week of August.- Ms.Rajni Bachwani to coordinate.

9. **Syllabi of B.A. (Hons.) German and Spanish and OE in German** to be submitted in the correct format by 15<sup>th</sup> July. Confirm availability of external expert for BOS on 21<sup>st</sup> July.

10. **Journal:** Mr. Vaibhav Popli and Mr. Kishore Gaurav are requested to take up the initiative of bringing out the Journal. They are to submit a proposal by 23<sup>rd</sup> July.

11. **Workshop in FLT-** Learner Centric Pedagogy in Foreign Language Class is planned for 17<sup>th</sup> July. Dr. S. Arul will conduct it and also share the inputs from the seminar attended in France which could be adapted here.

12. **Faculty related matters:** It is again reiterated that the faculty members should use only **Official id**, wear **id card, formals**. Maintain the decorum of the faculty room. While going on **leave** should inform the HOI, arrange for substitution, inform about the arrangements made before proceeding on leave. Absence without information is a very bad practice and strongly discouraged. All are expected to be in their seats during office hours. If away from the seat for long should inform the HOI, enter in the register with the HOI.

With regards,  
Dr.(Mrs.) Soundaram ARUL,  
Dean, Faculty of Arts,  
HOI, Amity School of Languages,  
Professor of French,  
Amity University Haryana.

**AMITY UNIVERSITY GURGAON**  
**BOARD of STUDIES - Meeting Held on 24-July-2015**  
**At Conference Hall (A-Block)**

Sl. No.	NAME	DESIGNATION	SIGN.
1	Dr. (Mrs.) S. Arul	Dean, Faculty of Arts	Soundaram Arul
2	Ms. Esha Jainiti	Deputy Director, ASCO	Eshajainiti
3	Mr. Sanjay Ahirwal	Managing Editor, NDTV Worldwide	Sanjay Ahirwal
4	Ms. Shobha Parasher	Consultant, Interior Design	Shobha Parasher
5	Dr. Farida Irani	Associate Professor, French, Department of Germanic and Romance Studies, University of Delhi	Farida
6	Dr. Naved Iqbal	Professor, HOD, Department of Psychology Jamia Millia Islamia	Naved Iqbal
7	Mr. Suneet Chopra	Eminent Art Critic	-
8	Dr. Sushma Gandhi	Professor, ASCO	Sushma Gandhi
9	Dr. Pooja Rana	Professor, ASCO	-
10	Mr. J.K. Mehta	Professor, ASCO	* -
11	Dr. Rishipal	Professor, AIBAS	Rishipal
12	Dr. Kamini Tanwar	Assistant Professor, AIBAS	-
	UPendra kr	Asst. Professor ASL	UPendra kr

\*: Absent because of an urgent meeting with Mr. Mehta, Dr. Anshu Bhanu, along with V.C. Sir. Meeting: 12:30 P.M.



**AMITY UNIVERSITY GURGAON**  
**BOARD of STUDIES - Meeting Held on 24-July-2015**  
**At Conference Hall (A-Block)**

13	Dr. Meeta Malhotra	Assistant Professor, AIBAS	<i>M Malhotra</i>
14	Dr. Kiran Devendra	Professor, ASLA	<i>K Devendra</i>
15	Dr. Roshni Sengupta	Assistant Professor, ASLA	<i>Roshni</i>
16	Dr. Jyoti Tabita Hermit	Assistant Professor, ASLA	<i>Jyoti</i>
17	Dr. Ranjan Mallik	Assistant Professor, ASFA	<i>Ranjan</i>
18	Dr. Aparajit Chattopadhyay	Associate Professor, JNU (Spanish) Ex Chairman (Spanish Department)	<i>A Chattopadhyay</i>
19	Mr. Vikas Bhargava	Director, Ichiban	<i>Vikas</i>
20	Mr. Ram Chander Gupta	Associate Professor, Centre of German, JNU	<i>R Gupta</i>

**Special Invitees:**

21	Dr. Bhavana Adhikari	Deputy Dean, Academics	<i>Bhavana</i>
22	Dr. Sanjay Kumar Jha	Director, ASLA	<i>Sanjay</i>
23	Mr. Rikhil Nagpal	Assistant Professor, ASFDT	<i>Rikhil</i>
24	Mr. Sumit Gupta	Assistant Professor, ASL	<i>Sumit</i>
25	Ms. Sheethal B Das	Assistant Professor, ASL	<i>Sheethal</i>
26	Mr. K.V. Raghun	Assistant Professor, ASFDT	<i>K.V. Raghun</i> 24/07/2015

**Amity University Haryana**  
**Board of Studies, Faculty of Arts**  
**Minutes of the Meeting**

**Date:** 24<sup>th</sup> July 2015

**Time:** 2:00 p.m. – 4:00 p.m.

**Venue:** Conference Hall, Academic Block - A

**Chairperson**

Prof. Dr. S. Arul, Dean, Faculty of Arts

**External Experts**

Mr Sanjay Ahirwal, Managing Director, NDTV Worldwide

Ms Shobha Parasher, Consultant, Interior Design

Dr Farida Irani, Associate Professor, French, Department of Germanic and Romance Studies, DU.

Dr Naved Iqbal, Professor and HoD, Department of Psychology, Jamia Milia Islamia

Dr. Aparajit Chattopadhyay, Associate Professor, CSPILAS, JNU; Former Chairman, CSPILAS

Mr Vikas Bhargava, Managing Director, Ichiban

Dr. Ram Chander Gupta, Associate Professor, German, JNU

**Special Invitees**

Prof. (Dr) Padmakali Banerjee, Pro-Vice Chancellor, AUH

Dr. Bhavna Adhikari, Deputy Dean, Academics, AUH

Dr. Sanjay Kumar Jha, Director, ASLA

Mr. Rikhil Nagpal, Assistant Professor, ASFDT

Mr. Sumit Gupta, Assistant Professor, ASL

Ms. Sheethal B. Das, Assistant Professor, ASL

**Members**

Dr. Kiran Devendra

Ms Esha Jaini, ASCO

Dr Ranjan K Mallik, ASFA

Mr Rakhin, ASFDT

Dr. Rishipal, AIBAS

Dr Meeta Malhotra, AIBAS

Dr Jyoti T Hermit, ASLA

Dr Roshni Sengupta, ASLA

**General Agenda of the Meeting**

- To discuss the syllabi of the following programmes:
  - B. Des (FD) - ( Bachelor of Design (Fashion Design))
  - 3-C B. Des (FD) - 3 Continent ( Bachelor of Design (Fashion Design))
  - B. I D (Bachelor Of Interior Design)
  - B.A. (Hons.) Spanish
  - B.A. (Hons.) German
  - FL (German, Spanish, Russian and Chinese)
- To discuss the changes brought about in the syllabus of the MJMC course
- Any other item with the permission of the chair- To discuss the programme structure of Minor Track on Liberal Arts and German Studies.



### Minutes of Meeting

The Board of Studies meeting began with a brief introduction by Prof. (Dr)Soundaram Arul. She thanked Ms PapihaSaha, Communication- Designer (external expert on interior design) who had sent in her comments on the B.ID syllabus

Dr. S. Arul then invited the external experts to present their views on the syllabus.

**B. Des. (FD) - Bachelor of Design (Fashion Design) and 3-C B. Des. (FD) – 3-Continent Bachelor of Design (Fashion Design)**

**Comments by Mr Vikas Bhargava (External Expert)**

Visit to textile mills should be made part of the curriculum so that students can get practical exposure and an actual idea about time taken in manufacturing a product, right from fibre to yarn to garment.

Curriculum must contain course/information on supply chain and logistics so that students are able to understand the relevance and importance of logistics and challenges faced by fashion industry due to constraints related to infrastructure in India.

E-commerce should be made part of the syllabus as this is a growing field and students should be able to understand the scope of the online fashion industry.

Students must be provided an atmosphere where they could be inspired to use their creativity for better output and learning. For example, designers and industry experts may be invited to talk about how they created new designs, etc.

Design students should be trained to develop their intellectual minds for better efficiency and performance.

Many workshops may be organized for an inspired learning atmosphere.

**B. ID (Bachelor of Design - Interior Design) – 4-year**

**Comments by Ms. Shobha Parasher (External Expert)**

The proposed program structure and detailed syllabi are satisfactory as the proposed program's prime objective has been fulfilled. The proposed program structure has covered all essential courses required for the 4-Year B. Design (Interior Design) program. Modules are sufficient to conduct the program. Overall, the proposed syllabus has been tailor made to meet the expectation over a period of 4-Year Bachelor of Design (Interior Design) program and is according to the aptitude of students opting for Interior Design.

The subjects should be handled by specialized faculty, especially drawing and illustration as well as core subjects in Interior Design like interior planning, costing, building structure, etc.

#### Critique

The syllabus seems to be scattered due to the multidisciplinary nature of design pedagogy.

#### Suggestions

It needs comprehensive follow up on semester basis to implement in a proper manner. This task must be fulfilled by the concerned faculty handling the relevant subject area.

Students should be taken to live projects for better and practical learning.

Capstone projects can be research-oriented or design-oriented. Solutions are typically interactive which means that the end product is something that can be implemented. Goals for the capstone experience include applying the learning of the course to specific projects.

The course should emphasize more on observation, drawing, writing, and connecting this practice with ID.

Spatial relationships should be introduced from first semester itself.

**Discussion regarding the proposed program revolved around the following areas:**

- Pedagogical applications of design
- Socio-cultural and environmental concerns with regard to approaches of subject teaching
- Teaching of practical subjects and innovative approaches
- Intellectual creativity in design
- Research and importance of research in design pedagogy

### **B.A. (Hons.) Spanish**

#### **Comments by Dr Aparajit Chattopadhyay (External Expert)**

Few changes were suggested in the titles of the courses – Oral Expression V and VI could be replaced with Interpretation I and Interpretation II.

Instead of Business Spanish, the title 'Corporate Spanish' must be used. Further, Corporate Spanish could be included in semester V instead of semester IV.

'Introduction to Culture and Civilization of Latin American countries' should be included as a core subject in semester II or semester III.

As part of the course '*Español a través de los textos literarios*' (Spanish through literary texts), only Module II should be included and module III should be removed.

As part of the course '*Estudio de los textos literarios en detalle*' (Detailed study of literary texts), poet Garsilaso de la Vega should be included instead of Bécquer, Gustavo Adolfo and Federico García Lorca in Module I: *El español a través de poemas, leyendas*.

Language teaching has to be need based. Courses, therefore, should be tailor-made to suit the students of various courses.

The major objective should be to hone general reading, writing, listening and speaking skills. Oral expression should not be bookish. Students must be encouraged to watch Spanish language channels or use technology to the maximum extent.

Orientation programme must be held for students to sensitize them to the usefulness of learning foreign languages. All top US multinational companies are looking for professionals with fluency in both English and Spanish. Hence, there is immense potential for students learning Spanish language. Further, there is great demand for Spanish speakers in Latin American countries.

#### **Comments by Dr Farida Irani (External Expert)**

At the under graduate level, student should be given basic courses on languages.

Linguistics could be introduced at the post-graduate level.

Students must be made to understand why learning a foreign language is important for them since most of them are students of engineering or management.



Students 'strength in a foreign language class must be brought down for effective teaching.

### **B.A. (Hons.) German**

#### **Comments by Dr Ram Chander Gupta (External Expert)**

Language and grammar are dealt with in all the six semesters through written and oral expression which is very good for the students.

Course content of 'Introduction to literature' covers all the eras of literature, which will give students a very good understanding of German literature.

'German through literary texts' is designed well keeping in mind different types of texts.

The current book AlltagBeruf& co. does not have enough exercises. The proposed book Unternehmen Deutsch is more organized, has adequate amount of exercises and has a very good workbook as well.

#### **Suggestions**

If possible 'Linguistics' should be made a core subject and not a concentration elective. Linguistics should be taught over two semesters.

Unternehmen Deutsch is widely preferred book for business German. It has a separate workbook and is more systematic in its approach.

Comments: The current book does not have enough practice exercises and does not explain grammar at all.

The syllabi of FL (Russian, Spanish and Chinese) at all UG, All PG/MBA and B.tech level was reviewed and it was suggested by the experts to continue with the current syllabi.

#### **Changes brought about in the syllabus of MJMC course**

The following suggested changes in the MJMC syllabus were introduced and presented by Dr. Sushma Gandhi:

- 'Tabloid Journalism' to be included in Module II of JRN4102: Print Journalism- Reporting and Editing
- 'News as a narrative' to be included in Module IV of JRN4204: Media Arts- II: Radio and TV
- 'China/Spanish TV as a cultural product (Research Paper)' to be included in Module III of JRN4403: Media Industries and Culture
- 'Social Media and its impact on other media news' – Case study of Middle East, Arab Spring; News writing for Whatsapp and Twitter and Facebook; Newshunt; Newsflicks. Write a print copy of the same news for print (This needs to be practice and research based) to be included in Module IV of JRN4402; Media Arts-IV: Cyber Media

#### **Introduction of Minor Track (OE) on Liberal Arts**

A new Minor Track on Liberal Arts was introduced to the Board of Studies through a brief presentation and tabling of the programme structure and suggestions sought from the board members. The programme structure included the following courses:

Positive Psychology  
Contemporary Political History of India  
Society and Culture  
Multi-media Communication  
Human Values and Professional Ethics  
Basics of Law

The courses were approved by the Board of Studies. The Pro-Vice Chancellor, AUH, Prof. (Dr) Padmakali Banerjee suggested that the Minor Track on Liberal Arts would be managed by the Amity



School of Liberal Arts. This was endorsed by the Board of Studies. The Pro-Vice Chancellor further suggested that FL Japanese and Hindi as FL for foreigner can be introduced as in when suitable.

With this the deliberations on the syllabi of various programmes came to an end and it was recorded that the syllabi of all the programmes put up for consideration in the BOS got approved.

The meeting concluded with Prof. (Dr) Padmakali Banerjee providing details about Amity University Haryana to all the external experts present at the meeting. The Vote of Thanks was proposed by Prof. Rishipal, AIBAS.



Eshajainiti  
.....  
(Ms. Esha Jainiti)

Sushma Gandhi  
20/7/2015  
.....  
(Dr. Sushma Gandhi)

Rishipal  
.....  
(Dr. Rishipal)

Meeta Malhotra  
.....  
(Dr. Meeta Malhotra)

Kirandevara  
.....  
(Dr. Kiran Devendra)

Roshni Sengupta  
.....  
(Dr. Roshni Sengupta)

Hermit  
.....  
(Dr. Jyoti Tabita Hermit)

Ranjan  
.....  
(Dr. Ranjan Malik)

Upendra Kumar  
.....  
(Mr. Upendra Kumar)

Sanjay Kumar Jha  
.....  
(Dr. Sanjay Kumar Jha)

Rikhil Nagpal  
.....  
(Mr. Rikhil Nagpal)

Sumit Gupta  
.....  
(Mr. Sumit Gupta)

Sheethal B Das  
.....  
(Ms. Sheethal B Das)

Bhavana Adhikari  
.....  
(Dr. Bhavana Adhikari)

Rakhi  
24/07/2015  
.....  
(Ms. K. V. Rakhi)

Soundaram Arul  
.....  
(Dr. S. Arul)